



## THE LADY COURT SCHOLARSHIP GUIDELINES

### Preamble

The Lady Court Scholarship (previously J M Butt Paediatric Nursing Scholarship) was established by the Dorothy Clarke Paediatric Nursing Fund with the support of the Princess Margaret Hospital Foundation (previously Incorporated Body of Princess Margaret Hospital for Children) in 1991. The Scholarship commemorates the significant contribution made by Lady J.M. Court MBE to nursing and child health care between 1969 and 1989.

### Purpose

Scholarships will be awarded to applicants for the following:

- ◆ Conference attendance (including registration, travel / airfare, accommodation, subsistence and transfers)
- ◆ Study tours (travel / airfare, accommodation, subsistence and transfers).
- ◆ Tuition fees associated with formal study (ie enrolment in a relevant post graduate tertiary/ accredited course, textbooks and software).

### Extent of Scholarship

- ◆ The monetary value of the Scholarship will be sufficient to make a substantial contribution towards the cost of some or all of the following items: travel expenses, including airfares and living expenses; conference registration fees, course enrolment fees, textbooks and software expenses.
- ◆ The applicant must have approval of leave from the hospital, as well as approval according to current Health Department Guidelines for leave before the scholarship is awarded if scholarship requires absence from work.
- ◆ Available funds for the scholarship are up to \$10,000.

### Eligibility

Eligibility is limited to nurses employed at PMH who are financial members\* of the Australian College of Children and Young People's Nurses, WA Chapter (formerly Association of Paediatric and Child Health Nurses (WA) Inc.) and make a significant contribution to PMH and/or the ACCYPN.

### General Conditions

1. The Scholarship will be advertised widely throughout the Hospital via global email and staff notice boards, through the ACCYPN website and via email to WA Chapter members.
2. Applications close **Friday 15 April 2011**.
3. Applications must be submitted on the prescribed form, one (1) signed hard copy and one (1) electronic copy is required. Handwritten applications will not be accepted.
4. \*Applicants must have been members of the ACCYPN for more than 12 months.
5. The Funding Body reserves the right not to grant an Award if it considers that no applications justify support.
6. The degree of relevance to the applicant's position within the Hospital / ACCYPN will be a major factor in assessing applications.
7. The Selection Panel shall exercise discretion as to the number of Awards granted each year although, generally, there will be one (1) only.
8. Applicants must include a letter of support from their manager if leave/travel is required.
9. It is expected that any successful candidate will fulfil a commitment to return to the Hospital for a minimum period of 12 months after completion of any study funded through this Scholarship.
10. CV to be attached.
11. Copy of conference flyer, course outline or study tour details to be attached
12. A detailed budget must be submitted with all costings and quotes for all items requested.
13. All scholarship recipients must submit a written report and proof of scholarship expenditure no later than 2 months after completion of course, study tour or attendance at conference. This report may be edited and published on both or either ACCYPN and PMH Foundation websites and newsletters.
14. The money must be used within eight (8) months of allocation.
15. Scholarship recipients will be required to return all monies if conditions of scholarship are not completed.
16. The Scholarship cannot be awarded retrospectively.
17. Recipients can only receive the scholarship every two (2) years.