

Chairperson Authorisation
Print: _____
Sign: _____
Date: _____

**ACCYPN
Annual General Meeting
Thursday 27th October 2016
5pm Australian Central Standard Time (Adelaide Time)**

- 1.0 Present:** Please see attached attendee list
- 2.0 Apologies:** Lissa McLouglin, Rosie Macleavy, Scott Stokes

Meeting 5pm Adelaide Time

Minutes: Jan Pratt

Topic	Discussion	Action	Who	When
3..Confirmation of Previous Minutes	Minutes of 30/11/15 were accepted M Sandi Phillips S June Colgrave Carried			
4. Chairpersons report	See attached Members were invited to ask questions and none were forthcoming M Cathy Marron S Bev Leiper Carried			
5. Secretary's report	See attached Jan Pratt highlighted that at the time of writing the report the conference was to be cost neutral. It is now expected there will be a loss of a few thousand dollars Members were invited to ask questions and none were forthcoming. <i>M Jan Pratt S Michelle Howard</i> Carried			
6.Appointment of an Auditor	<i>Jan Pratt moved that White House Audit Pty Ltd be appointed as the company auditor</i> <i>S Linda Shield</i> Carried			

<p>7. Appointment of Directors Positions</p>	<p><i>Cathy Marron advised that here were two new appointees</i> <i>Ms Bronwyn Gordon</i> <i>Mr Scott Stokes</i> <i>The following directors have decided to extend their term</i> <i>Ms Jacqueline Burton</i> <i>Ms Anne Youles</i> <i>Ms Leanne Gough</i> <i>The Directors present were introduced to the members</i></p>			
<p>Business without Notice</p>	<p><i>Dr Linda Shields moved a vote of thanks to Ms Cathy Marron and Dr Jan Pratt for the introduction of the credentialing program This was carried by acclamation</i></p>			

Meeting Closed 5.19pm

Next Meeting: Date to be determined

ACCYPN AGM 27 October 2016 Attendance List

#	Name
1	Alex Ross
2	Claire Cox
3	Masey Coleman
4	Maeve Downer
5	Lesley Cutherbertson
6	Anita Minkus
7	Ruth Berry
8	Bronwyn Gordon
9	Janine Herrman
10	Kate Coombs
11	Rachael O'Bryan
12	Pam O'Nions
13	Karen Lovett
14	Valerie Aylesbury
15	Leanne Gough
16	Michele Howard
17	Karen Berry
18	Linda Shields
19	Sandra Phillips
20	Sue Poynton
21	Beverley Leiper
22	Alexandra Wood
23	Jacquie Burton
24	Gail Wells
25	June Colgrave
26	Amanda Fryer
27	Anne Youles
28	Jan Pratt
29	Cathy Marron

*AUSTRALIAN COLLEGE OF
CHILDREN AND YOUNG PEOPLE'S
NURSES*

*ANNUAL REPORT
FINANCIAL YEAR 2015-2016*



ABN: 52 133 086 601

ACN: 133 086 601

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Introduction

The Australian College of Children and Young People's Nurses (ACCYPN) was created in September 2008. It is a national professional organisation for nurses who work with children and young people irrespective of the setting they work in.

ACCYPN was formed by the amalgamation of five State and one National organisation. One of the long-term visions of the previous National organisation (Australian Confederation of Paediatric and Child Health Nurses) was to realise the development of a National College of Children and Young People's Nurses. The dream became a reality in September 2008. ACCYPN is registered as a Company limited by Guarantee.

The coming together of nurses working with children in all settings through direct membership of ACCYPN forms an influential professional body:

- a) promoting and advancing the specialty of children and young people's nurses and
- b) advocating for improved policy and services for children, young people and families.

Vision

The Australian College of Children & Young People's Nurses will promote excellence in health care for children and young people in the context of their family and the community.

Mission

The Australian College of Children & Young Peoples' Nurses will advocate for and facilitate the continuing development of specialty nursing practices to meet the unique needs of children and young people.



Chairperson's Report

Chairperson's Report

ACCYPN Annual Report 2015-2016

It is with pleasure I present the Annual Chairperson's Report for 2015-2016 for the Australian College of Children and Young People's Nurses, in its eighth year of operation.

This report outlines the activities undertaken by the College in relation to advocacy for children and young people's health care, and the promotion and development of children and young people's nursing.

The College continues to meet the majority of the objects as outlined in the Constitution. This has been achieved by the contribution of the Board members and other members who have been willing to represent the College and in doing so use their expert skills and knowledge to advance the work of the College.

I thank all Directors for their contributions and representation of the College throughout the year. In particular I acknowledge Ms June Colgrave for her role as Chair of the 2016 Conference Committee; Dr Jan Pratt and Ms Rosie MacLeavy for representation on the national Credentialing for Nurses (C4N) project, Ms Jacquie Burton for her representation on CoNNO, Ms Karen Berry on the Journal Management Board of the Neonatal, Paediatric and Child Health Nursing Journal and Ms Anne Youles for representation on the Queensland Child and Youth Clinical Network – Child Health Sub Network. I would also like to acknowledge our Patron - Dame Quentin Bryce AD, CVO.

Of special note, I would like to acknowledge ACCYPN Director Ms Rosie MacLeavy who has retired as a Director after many years of service and support to the Board. We are very fortunate that Rosie will continue to coordinate the bi-monthly newsletter *Communique* and continue to be an active member of ACCYPN.

2015-2016 has been another active year for the College and, as in previous years, we rely on the support of the Secretariat services. I wish to extend my sincere thanks to Martin and Kate Bishop and their team at Cre8it Events for their ongoing service to ACCYPN.

Professional development.

This year has seen the first full year of the fully functioning Knowledge Centre and Learning on Demand websites. Past clinical forums and conference presentations are available as webcasts for members and non-members to access for continuing professional development. A significant proportion of the webcasts are available at no cost to members. The shopping cart facility of the website enables ease of purchase and once downloaded the learning is accessible to you indefinitely.

The national conference is planned for Glenelg, Adelaide October 26-28, 2016. There is an exciting line-up of Keynote Speakers and concurrent papers focusing on the themes of past, present and future of children and young people's nursing. I extend my thanks to the organizing committee for their tireless efforts over the past year.

The Western Australia and Queensland Chapters continue to provide chapter events and networking opportunities for members and also this year, Victoria has established a new Chapter and commenced coordinating stimulating professional development events.

Journal

The Neonatal, Paediatric and Child Health Nurses Journal (NPCHN) has long been the official Journal of ACCYPN. 2016 has seen the expiration of the Agreement of Cooperation between the four Colleges who owned the Journal – ACCYPN, the Australian College of Neonatal Nurses, the New

Zealand College of Neonatal Nurses and the College of Child and Youth Nurses New Zealand (CCYN NZNO). Two of the Colleges elected not to renegotiate the partnership, which has seen the end of the NPCHN which was a great disappointment to all parties. However, ACCYPN and CCYN (NZNO) have committed to work together to re-badge and re-develop the journal. This presents an exciting opportunity for both Colleges to produce a publication focused on children and young people and to promote scholarship across the Asia Pacific region.

Advocacy

ACCYPN has been active in advocacy and health policy in 2015-2016 in the following areas:

- Consultation feedback on the National Health and Medical Research Council (NHMRC) *draft Report on the Evidence: Parenting/caregiving practices and behaviours to promote the social and emotional development and wellbeing of infants*.
- Submission to the Australian Commission on Safety and Quality in Health Care on Paediatric End-of-life Care Consensus Statement.
- Media statement and support for CRANAplus - support for the Royal Commission into the Juvenile Detention system in the Northern Territory.
- Consultation feedback - PREDICT – Australasian Bronchiolitis Guideline.
- Endorsement of the National Blood Authority Patient Blood Management Guideline Module 6: Neonatal and Paediatrics.
- Joint statement on the issue of violence against women - Health professionals unite to support an end to violence against women.
- Endorsement of The Royal Australasian College of Physicians, Refugee and Asylum Seeker Health Position Statement.
- Joint statement on infant feeding support for individuals who have sought asylum in Australia.
- Joint letter to the Prime Minister Mr Malcolm Turnbull regarding prolonged detention of asylum seekers, particularly children, in offshore processing centres on Nauru and Manus Island
- Review of the Australian Council on Healthcare Standards Australasian Clinical Indicator Report (ACIR) - Paediatrics.

Projects

Credentialing – a professional recognition scheme for specialist nurses. ACCYPN along with four other specialist nursing organisations participated in a project, managed by the Australian College of Mental Health Nurses to establish a national recognition program for specialist nurses. Following the completion of the project, initiated and funded by the Nursing and Midwifery Office Queensland, credentialing is now available to nurses Australia-wide. ACCYPN has a cohort of credentialing ambassadors who will actively work to promote and support the credentialing process throughout the organisation and broadly.

Development of Standards of Practice for Children and Young People's Nurses – ACCYPN completed the review of the Competencies for the Specialist Child Health and Paediatric Nurse and has developed and released the Standards of Practice for Children and Young People's Nurses. The Standards will be officially launched at the national conference in October 2016 and are available to download free from the ACCYPN Knowledge Centre website. The ACCYPN Board has approved an implementation plan for the Standards to commence early in 2017.

Strategic Plan, Business Rule and Position Statements

The Board continues Strategic Plan on a quarterly basis. With the input from members, the ACCYPN Strategic Plan was published in 2015 and provides a road-map for the College for the coming years to 2018.

The Board continues to review and update the College's Business Rules and Position Statements. I would like to sincerely thank the Directors for their work on these documents.

In conclusion, I am happy to report that ACCYPN continues to be active for members and grow in its influence. 2015-16-another busy year with active participation of members assisting the Board to improve and secure the future of the College.

Catherine Marron

Chairperson ACCYPN

Company Secretary's Report

Dear Members

As with 2014-2015 this year has been particularly busy for ACCYPN with the projects mentioned by the Chairperson.

The ACCYPN Board invested financially and with member's voluntary time in three significant projects. The ACCYPN Board considers these to be an investment in the future of Children and Young People's Nursing. The following are the projects

- Credentialing:
- Standards of Practice
- Knowledge Centre:

The Board made a decision to proceed with the 2016 Conference and the income from this work is primarily the reason for the surplus of \$9661.00 for 2015-2016. The majority of the conference expenditure will be paid out in 2016-2017. Page 5 of the attached financial statement reflects a growth in equity in the college for 2015-2016.

The NPCHN Journal fee was not paid this year because of the changes in the Journal management and the journal ceasing.

The ACCYPN BOD continues to review expenditure for maintaining the College and seeks to reduce costs where possible. The introduction of an online conference system as opposed to the teleconference is one of the most significant cost reduction strategies this year.

The main income stream for the College is membership fees and the expectation is that the conference for 2016 will be cost neutral. To improve our annual income the number of members needs to continue to grow. Growth in membership is the responsibility of all members and I encourage you to speak to colleagues regarding the benefits of being part of the ACCYPN.

2015-2016 saw the first Corporate Member join – the Edith Cowan University. The ACCYPN Board is working to try and increase the number of Corporate Members.

Jan Pratt AM
Company Secretary, ACCYPN

Directors Report

Advocacy for Children and Young People's Health Care

- Paediatric End-of-life Care Consensus Statement – Australian Commission on Safety and Quality in Health Care (ACCYPN Submission)
- PREDICT – Australasian Bronchiolitis Guideline – Guideline Link | Consultation feedback
- Joint statement on the issue of violence against women
- The Royal Australasian College of Physicians, Refugee and Asylum Seeker Health Position Statement – endorsed by ACCYPN
- Joint statement on infant feeding support for individuals who have sought asylum in Australia
- Joint letter to PM regarding prolonged detention of asylum seekers, particularly children, in offshore processing centres on Nauru and Manus Island
- Standing Committee on Indigenous Affairs: Tabled report: The harmful use of alcohol in Aboriginal and Torres Strait Islander communities (ACCYPN Submission)

Advocacy for Children and Young People's Nurses- developing and promoting the speciality

The ACCYPN Website

Professional Development and Research Grants /Awards

These grants are a member benefit.

National

Sr Dorothea Award – Not awarded

Margaret Sullivan Award – Not awarded

Queensland

Lyn Fraser Post Graduate Award QUT – Zoe Boothby

Post Graduate Academic Award ACU- Katie O'Connell

South Australia

Flinders University Undergraduate Prize – Linda Leske

Western Australia

Dorothy Clarke Scholarship –Not Awarded

e-Learning

The ACCYPN undertook a redevelopment of this area of the website and have created a Knowledge Centre and within the Knowledge Centre is a new “store” where the web-casts can be purchased. This will went live in October 2015.

The Neonatal Paediatric and Child Health Nurses Journal

The Journal of Neonatal, Paediatric and Child Health Nursing (NPCHN) was the official Journal of Australian College of Children & Young People’s Nurses, Australian College of Neonatal Nurses, Neonatal Nurses College Aotearoa until March 2016. The neonatal nurses’ organisations made a decision to withdraw from the partnership.

The current ACCYPN representatives on the Journal Management Board are Ms Karen Berry (Chair) and Ms Cathy Marron. The Board acknowledges the challenge it has been for the JMB in particular Ms Karen Berry (Chair) to undertake ceasing the functions of JMB and Editorial Board.

ACCYPN, in partnership with Child and Youth Nurses New Zealand, is in the progress of developing a new publication

List-serv

ACCYPN has retained three list servs. One is for members and members are encouraged to use this to seek information or discuss issues with other members. The other two have been changed to support the functions of the Board for the conference committee and the BOD.

Chapter Events

Chapters aim to have at least two events per annum. The following are the events conducted for 2015-2016.

State	Event
Queensland	<p>Chapter Event</p> <p>Topic: Breaking Bad – Violations as risks & adaptations Presenters: Matthew Brice BN, DiPAppSc, Studer Coach, Director Fulcrum TRG Date: Tuesday 29 September 2015 Venue: Olympus Room, The Greek Club 28 Edmondstone Street, South Brisbane Qld 4101</p> <p>Topic: Credentialing for Children and Young People’s Nurses – what are the benefits? Presenters: Dr Jan Pratt AM and Credentialing Ambassadors (see below) Date: Thursday 18th February 2016 Time: 5.30pm – 7.30pm (2.0 CPD Hours) Venue: This session will be was Video Conferenced</p>

Victoria	<p>Topic: “When Clinical is Not Enough – Successes and Challenges of Operating a Paediatric Eating Disorder Service on a General Paediatric Ward.”</p> <p>Presenters: <i>Samantha O’Donnell</i> – Eating Disorder Coordinator, <i>Joanna McNamara</i> – Clinical Nurse Specialist & <i>Kate Coombs</i> – Paediatric Clinical Nurse Educator</p> <p>Date: Wednesday 29th June 2016</p> <p>Time: 6.00 pm (1.5 CPD Hours)</p> <p>Venue: Eastern Health, Level 3, 5 Arnold Street Box Hill (opposite main entrance to hospital)</p>
Western Australia	<p><u>Clinical Suppers</u></p> <p>Topic: “Kimberley Kids” – The Impact of a Paediatric Nurse Practitioner</p> <p>Presenter: Scott Stokes , Nurse Practitioner, WACHS Kimberley – 2015 Nurse of the Year</p> <p>Date: Tuesday 11 August 2015</p> <p>Time: 5.00pm – 7.00pm (1 CPD hr)</p> <p>Venue: Staff Development Centre, Level 6, Hay St Building, PMH</p> <p>Topic: Relationship Based Care to Improve Safety, Quality, Patient and Family Satisfaction and Staff Satisfaction</p> <p>Presenter: Professor Jos Latour, Professor in Clinical Nursing, Plymouth University, UK</p> <p>Date: Thursday 19 November 2015</p> <p>Time: 5.00pm – 7.00pm (1 CPD hr)</p> <p>Venue: Staff Development Centre, Level 6, Hay St Building, PMH</p> <p>Topic: “Co-production and co-design: Involving children and families”</p> <p>Presenter: Bev Robison CAMHS</p> <p>Date: Tuesday 1 March 2016</p> <p>Time: 5.00pm – 6.30pm (1 CPD hr) (Telehealth link up 5.15pm – 6.15pm)</p> <p>Venue: Staff Development Centre, Level 6, Hay St Building, PMH</p> <p>Topic: “WA Nursing Model of Practice for Nocturnal Enuresis Treatment”</p> <p>Presenter: Kerry Murphy CNC Continence, Enuresis Clinic PMH</p> <p>Date: Tuesday 10 May 2016</p> <p>Time: 5.00pm – 6.30pm (1 CPD hr) (Telehealth link up 5.15pm – 6.15pm)</p> <p>Venue: Staff Development Centre, Level 6, Hay St Building, PMH</p>

	<p><u>Clinical Breakfast</u></p> <p>Topic: Insight into Child Protection Presentation 1: “Incubated in terror – growing up to terrorise: implications for boys with violent fathers”. Presenter 1: Maggie Woodhead, Senior Policy Officer, Statewide Protection of Children Coordination Unit (SPOCC) Presentation 2: Working in Partnership with Vulnerable Parents Presenter 2: Ailsa Munns, Lecturer, Curtin University</p> <p>Date: Saturday 17 October 2015 Time: 8.30am – 10.30am (1 CPD hr) Venue: University Club, University of Western Australia, 35 Stirling Highway, CRAWLEY WA 6009. Hackett Drive</p>
	<p><u>Mid-Year Dinner</u></p> <p>Topic: <i>‘Infectious Diseases and early childhood vaccination – Zika Virus – Pertussis – Influenza – Rota Virus’</i></p> <p>Presentation 1: Zika Virus Presenter 1: Dr David New, Paediatric Registrar, Department of Microbiology Presentation 2: What’s new in the Immunisation Program Presenter 2: Dr Tom Snelling, Paediatric Infectious Diseases Physician PMH. Team Lead, Implementation Research, and Scientific Director, Wesfarmers Centre of Vaccines & Infectious Diseases, Telethon Kids Institute Presentation 3: Pertussis and Influenza protection for infants and young children Presenter 3: Dr Peter Richmond, Paediatric Immunologist PMH. Co-Director, Wesfarmers Centre of Vaccines & Infectious Diseases, Telethon Kids Institute</p> <p>Date: Tuesday 21 June 2016 Time: 5.00 – 8.30pm (2 CPD Hours) Venue: Academy Café, (recently renamed was previously The Pheasant’s Table) – The Me, 1/148 Scarborough Beach Rd, Mt Hawthorn (free parking at rear)</p>

Sponsors

Organisation	Amount
Edith Cowan University	\$5,000.00
Hesta - WA Clinical Breakfast, Mid-Year Dinner	\$880.00
Aspen Nutritionals WA Clinical Breakfast,, Clinical Supper, Mid-Year Dinner	\$1,265.00
Bayer Healthcare WA Clinical Supper	\$990.00
Baby Tastes WA Mid-Year Dinner	\$330.00
ENT Technologies, WA Clinical Supper	\$250.00

Sales/ Email Blasts/ Advertising

Organisation	Amount
Jon Baines Tours Pty Ltd – February 2016	\$385.00
Médecins Sans Frontières- advertisement for positions	\$374.00
Media Company – Advertisement for positions *3	\$1,270.50

Directors' Names, Qualifications, Position, Place of Employment and Additional Responsibilities

Name	Position	Additional Responsibility of the Board Members
Company Directors		
Burton, Jacquie	Registered Nurse Paediatric Intensive Care Unit Royal Children's Hospital, Victoria	CoNNO representative from April 2012
Colgrave, June	Clinical Teacher Leader, Southern Cross University.	Chairperson 2016 Conference Committee
Gough, Leanne	Clinical Practice Improvement Coordinator Child & Adolescent Health Service, WA	
MacLeavy., Rosie	Paediatric Unit, Launceston General Hospital	Newsletter editor ACCYPN Representative on the National Steering Committee for Specialist Nurse Credentialing
Marron, Catherine	Nursing Director Children's Health Services, Queensland Health	Chairperson BOD Chairperson of Standards of Practice Development
McLoughlin ,Lissa	Director of Nursing & Midwifery Mount Isa Hospital, Queensland	
Shields, Linda	Professor of Nursing Charles Sturt University, Bathurst, New South Wales Honorary Professor School of Medicine, The University of Queensland	
Youles, Anne	Nurse Unit Manager, Children's Health Queensland	
Company Secretary		
Pratt, Jan	Nurse Manager (Nursing Informatics) Metro South Hospital & Health Service, Queensland Health Adjunct Associate Professor School of Nursing, Faculty of Health, Queensland University of Technology	Company Secretary ACCYPN Representative on the National Steering Committee for Specialist Nurse Credentialing

Membership Numbers as of 30th June 2016

535 Total Financial Members June 30 2016

Financial reports

**AUSTRALIAN COLLEGE OF CHILDREN
AND YOUNG PEOPLE'S NURSES**

ABN: 52 133 086 601

**Financial Report For The Year Ended
30 June 2016**

**Australian College of Children and Young People's
Nurses**

ABN: 52 133 086 601

**Financial Report For The Year Ended
30 June 2016**

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AUSTRALIAN COLLEGE OF CHILDREN AND YOUNG PEOPLE'S NURSES
ABN: 62 133 086 601
DIRECTORS' REPORT

Your directors present this report on the company for the financial year ended 30 June 2016.

Directors

The names of each person who has been a director during the year and to the date of this report are:

Ms Jacqueline Burton
 Ms June Patricia Colgrave
 Ms Leanne Sue Gough
 Ms Rosemary Macleavy
 Ms Catherine Anne Marron
 Ms Anne Youles
 Lissa McLoughlin appointed (30/11/2015)
 Linda Shields appointed (30/11/2015)

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

Principal Activities

The principal activity of the company during the financial year was to conduct and facilitate the activities of nursing for children and young people.

Information on Directors

Ms Jacqueline Burton		
Position	—	Registered Nurse, paediatric Intensive Care Unit Royal Children's Hospital, Victoria
Additional Responsibilities	—	CNNO Representative from April 2012
Ms June Patricia Colgrave		
Position	—	Clinical Teacher Leader, Southern Cross University
Additional Responsibilities	—	Chairperson 2014 Conference Committee
Ms Leanne Sue Gough		
Position	—	Clinical Practice Improvement Coordinator Child & Adolescent Health Service, WA
Ms Rosemary Macleavy		
Position	—	Paediatric Unit, Launceston General Hospital
Additional Responsibilities	—	Newsletter Editor
	—	ACCYPN Representative on the National Steering Committee for Specialist Nurse Credentialing
Ms Catherine Anne Marron		
Position	—	Nursing Director Children's Health Services, Queensland Health
Additional Responsibilities	—	Chairperson BOD
Special Responsibilities	—	Chairperson of Standards of Practice Development
Ms Anne Youles		
Position	—	Nurse Unit Manager, Children's Health Queensland
Lissa McLoughlin		
Position	—	Director of Nursing & Midwifery Mount Isa Hospital, Queensland
Linda Shields		
Position	—	Professor of Nursing, Charles Sturt University, Bathurst, NSW
	—	Honorary Professor, School of Medicine, The University of QLD

AUSTRALIAN COLLEGE OF CHILDREN AND YOUNG PEOPLE'S NURSES
ABN: 52 133 086 601
DIRECTORS' REPORT

Information on Company Secretary

Dr. Jan Desma Pratt

Position

— Nurse Manager (Nursing Informatics)
 Metro South Hospital & Health Service, Queensland Health
 Adjunct Associate Professor
 School of Nursing, Faculty of Health, Queensland University of
 Technology

Additional Responsibilities

— Company Secretary
 ACCYPN Representative on the National Steering Committee for
 Specialist Nurse Credentialing

Meetings of Directors

During the financial year, 9 meetings of directors were held. Attendances by each director were as follows:

	Directors' Meetings	
	Number eligible to attend	Number attended
Ms Jacqueline Burton	9	7
Ms June Patricia Colgrave	9	7
Ms Leanne Sue Gough	9	7
Ms Rosemary Macleavy	9	7
Ms Catherine Anne Marron	9	9
Ms Anne Youles	7	7
Lissa McLoughlin	3	1
Linda Shields	3	2

The company is incorporated under the Corporations Act 2001 and is a company limited by guarantee. If the company is wound up, the constitution states that each member is required to contribute a maximum of \$10 each towards meeting any outstanding obligations of the company. At 30 June 2016, the total amount that members of the company are liable to contribute if the company is wound up is \$5,350 (2015:\$5,690)

Auditor's Independence Declaration

The lead auditor's independence declaration for the year ended 30 June 2016 has been received and can be found on page 3 of the financial report.

Signed in accordance with a resolution of the Board of Directors.

Director 

 Ms Catherine Anne Marron

Dated this 19th day of ~~September~~ 2016
 October

Secretary 

 Dr Jan Desma Pratt

Dated this 19th day of ~~September~~ 2016
 October

AUSTRALIAN COLLEGE OF CHILDREN AND YOUNG PEOPLE'S NURSES
ABN: 52 133 086 601
AUDITOR'S INDEPENDENCE DECLARATION UNDER S 307C OF
THE CORPORATIONS ACT 2001 TO THE DIRECTORS OF AUSTRALIAN COLLEGE OF CHILDREN AND
YOUNG PEOPLE'S NURSES

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2016 there have been no contraventions of:

- (i) the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit; and
- (ii) any applicable code of professional conduct in relation to the audit.

Name of Firm Whitehouse Audit Pty Ltd

Name of Partner Eamon Lynch
Registered Company Auditor 452639

Date

20/10/16

Address

Suite 7/195 Hume Street

Toowoomba QLD 4350

AUSTRALIAN COLLEGE OF CHILDREN AND YOUNG PEOPLE'S NURSES
ABN: 52 133 886 601
STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME FOR THE YEAR
ENDED 30 JUNE 2016

	Note	2016	2015
		\$	\$
Revenue			
Other income	2	80,216	143,065
Depreciation and amortisation expense	2	3,976	5,351
Audit, legal and consultancy fees	3	(220)	(275)
Accounting charges		(1,000)	(1,000)
Conferences		(1,753)	(2,884)
Secretariat fees		(12,114)	(81,770)
Sundry expenses		(26,520)	(29,458)
Current year surplus before income tax	3	<u>9,661</u>	<u>(12,649)</u>
Tax expense		(12,649)	
Net current year surplus		<u>9,661</u>	<u>(12,649)</u>
Other comprehensive income			
Total other comprehensive income for the year		-	-
Total comprehensive income for the year		<u>9,661</u>	<u>(12,649)</u>
Total comprehensive income attributable to members of the entity		<u>9,661</u>	<u>(12,649)</u>

The accompanying notes form part of these financial statements.

AUSTRALIAN COLLEGE OF CHILDREN AND YOUNG PEOPLE'S NURSES
ABN: 52 133 086 501
STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2016

	Note	2016 \$	2015 \$
ASSETS			
CURRENT ASSETS			
Cash on hand	4	194,004	182,315
TOTAL CURRENT ASSETS		<u>194,004</u>	<u>182,315</u>
NON-CURRENT ASSETS			
Property, plant and equipment	5	878	1,098
Intangibles	6	6,926	6,926
TOTAL NON-CURRENT ASSETS		<u>7,804</u>	<u>8,024</u>
TOTAL ASSETS		<u>201,808</u>	<u>190,339</u>
LIABILITIES			
CURRENT LIABILITIES			
Accounts payable and other payables	7	6,428	4,620
TOTAL CURRENT LIABILITIES		<u>6,428</u>	<u>4,620</u>
NON-CURRENT LIABILITIES			
Borrowings	8	131,500	131,500
TOTAL NON-CURRENT LIABILITIES		<u>131,500</u>	<u>131,500</u>
TOTAL LIABILITIES		<u>137,928</u>	<u>136,120</u>
NET ASSETS		<u>63,880</u>	<u>54,219</u>
EQUITY			
Retained surplus		63,880	54,219
TOTAL EQUITY		<u>63,880</u>	<u>54,219</u>

The accompanying notes form part of these financial statements.

AUSTRALIAN COLLEGE OF CHILDREN AND YOUNG PEOPLE'S NURSES
ABN: 52 133 086 601
STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2016

	Retained Surplus	Total
	\$	\$
Balance at 1 July 2014	66,868	66,868
Comprehensive Income		
Surplus for the year attributable to members of the entity	(12,649)	(12,649)
Balance at 30 June 2015	54,219	54,219
Balance at 1 July 2015	54,219	54,219
Comprehensive Income		
Surplus for the year attributable to members of the entity	9,661	9,661
Balance at 30 June 2016	63,880	63,880

The accompanying notes form part of these financial statements.

AUSTRALIAN COLLEGE OF CHILDREN AND YOUNG PEOPLE'S NURSES
ABN: 52 133 086 601
STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2016

	Note	2016 \$	2015 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Payments to suppliers and employees		(72,503)	(159,878)
Interest received		3,976	5,552
Receipts from customers		80,216	143,899
Net cash generated from operating activities	13	<u>11,689</u>	<u>(10,628)</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Payment for Computer Software		-	(90)
Net cash used in investing activities		<u>-</u>	<u>(90)</u>
CASH FLOWS FROM FINANCING ACTIVITIES			
Net cash used in financing activities		<u>-</u>	<u>-</u>
Net increase in cash held		11,689	(10,718)
Cash on hand at beginning of the financial year		182,315	193,033
Cash on hand at end of the financial year	4	<u>194,004</u>	<u>182,315</u>

The accompanying notes form part of these financial statements.

AUSTRALIAN COLLEGE OF CHILDREN AND YOUNG PEOPLE'S NURSES
ABN: 52 133 086 601
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

The financial statements cover Australian College of Children and Young People's Nurses as an individual entity, incorporated and domiciled in Australia. Australian College of Children and Young People's Nurses is a company limited by guarantee.

The Company is a not for profit entity for financial purposes under Australian Accounting Standards.

Note 1 Summary of Significant Accounting Policies

Basis of Preparation

These general purpose financial statements have been prepared in accordance with the Corporations Act 2001 and Australian Accounting Standards and Interpretations of the Australian Accounting Standards Board. The company is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. The amounts presented in the financial statements have been rounded to the nearest dollar.

Accounting Policies

(a) Revenue

Non-reciprocal grant revenue is recognised in profit or loss when the entity obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before the entity is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

Australian College of Children and Young People's Nurses receives non-reciprocal contributions of assets from the government and other parties for zero or a nominal value. These assets are recognised at fair value on the date of acquisition in the statement of financial position, with a corresponding amount of income recognised in the statement of comprehensive income.

Donations and bequests are recognised as revenue when received.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customer.

All revenue is stated net of the amount of goods and services tax (GST).

(b) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated, less, where applicable, accumulated depreciation and impairment losses.

Plant and Equipment

Plant and equipment are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment losses. In the event the carrying amount of plant and equipment is greater than its estimated recoverable amount, the carrying amount is written down immediately to its estimated recoverable amount and impairment losses are recognised either in profit or loss or as a revaluation decrease if the impairment losses relate to a revalued asset. A formal assessment of recoverable amount is made when impairment indicators are present (refer to Note 1(f) for details of impairment).

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the company and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in profit or loss in the financial period in which they are incurred.

Plant and equipment that have been contributed at no cost or for nominal cost are recognised at the fair value of the asset at the date it is acquired.

Depreciation

The depreciable amount of all fixed assets, including buildings and capitalised lease assets, but excluding freehold land, is depreciated on a straight-line basis over the asset's useful life to the entity commencing from the time the asset is available for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation Rate
Plant and equipment	20%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

AUSTRALIAN COLLEGE OF CHILDREN AND YOUNG PEOPLE'S NURSES
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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are recognised as income in profit or loss in the period in which they arise. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

(c) Impairment of Assets

At the end of each reporting period, the entity reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying amount over its recoverable amount is recognised in profit or loss.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the entity would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined as the depreciated replacement cost of an asset.

Where it is not possible to estimate the recoverable amount of an individual asset, the entity estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Where an impairment loss on a revalued asset is identified, this is recognised against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that class of asset.

(d) Cash on Hand

Cash on hand includes cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

(e) Accounts receivable and other debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from customers for goods sold in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Accounts receivable are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment. Refer to Note 1(f) for further discussion on the determination of impairment losses.

(f) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

(g) Income Tax

No provision for income tax has been raised as the entity is exempt from income tax under Div 50 of the *Income Tax Assessment Act 1997*.

(h) Intangibles

Software

Software is initially recognised at cost. It has a finite life and is carried at cost. It is assessed annually for impairment.

(i) Provisions

Provisions are recognised when the entity has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of reporting period.

(j) Comparative Figures

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the company retrospectively applies an accounting policy, makes a retrospective restatement or reclassifies items in its financial statements, a third statement of financial position as at the beginning of the preceding period, in addition to the minimum comparative financial statements, must be disclosed.

(k) Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the company during the reporting period which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

(l) New Accounting Standards for Application in Future Periods

The AASB has issued a number of new and amended Accounting Standards that have mandatory application dates for future reporting periods, some of which are relevant to the Company. The Company has decided not to early adopt any of the new and amended pronouncements. The Company's assessment of the new and amended pronouncements that are relevant to the Company but applicable in future reporting periods is set out below.

AUSTRALIAN COLLEGE OF CHILDREN AND YOUNG PEOPLE'S NURSES
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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

- AASB 9: *Financial Instruments* and associated amending Standards (applicable to annual reporting periods beginning on or after 1 January 2018).

The Standard will be applicable retrospectively (subject to the provisions on hedge accounting outlined below) and includes revised requirements for the classification and measurement of financial instruments, revised recognition and derecognition requirements for financial instruments, and simplified requirements for hedge accounting.

The key changes that may affect the company on initial application include certain simplifications to the classification of financial assets, simplifications to the accounting of embedded derivatives, upfront accounting for expected credit loss, and the irrevocable election to recognise gains and losses on investments in equity instruments that are not held for trading in other comprehensive income. AASB 9 also introduces a new model for hedge accounting that will allow greater flexibility in the ability to hedge risk, particularly with respect to the hedging of non-financial items. Should the company elect to change its hedge policies in line with the new hedge accounting requirements of the Standard, the application of such accounting would be largely prospective.

Although the directors anticipate that the adoption of AASB 9 may have an impact on the company's financial instruments, it is impracticable at this stage to provide a reasonable estimate of such impact.

Note 2 Revenue and Other Income

	2016	2015
Revenue from ordinary activities	\$	\$
— Membership Fees	50,239	47,092
— Conference Fees	13,119	85,786
— QLD Chapter Events	2,512	2,684
— VIC Chapter Events	23	-
— WA Chapters Event	8,291	6,523
— Sales	1,123	700
— Miscellaneous Income	8,943	300
	<u>80,216</u>	<u>143,085</u>
Total revenue	<u>80,216</u>	<u>143,085</u>
Other income		
— Interest received	3,976	5,351
Total other income	<u>3,976</u>	<u>5,351</u>
Total revenue and other income	<u>84,192</u>	<u>148,436</u>

AUSTRALIAN COLLEGE OF CHILDREN AND YOUNG PEOPLE'S NURSES
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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

Note 3 Significant Expenses

	2016	2015
	\$	\$
((a)) Significant Expenses		
	2016	2015
The following significant expense items are relevant in explaining the financial performance:		
— Cost of Sales	2,359	5,968
— Annual Charges	1,878	1,351
— Fees & Licences	1,091	1,171
— Awards/grants given	3,339	3,446
— Printing and stationery	690	5,831
— Secretarial expenses	7,221	8,106
— SOP development	4,200	4,631
— Webcasting	-	5,597
— Telephone & Internet	1,877	1,591
— Merchant Fee	790	1,136
— Insurance	872	924
	<u>24,116</u>	<u>39,752</u>

Note 4 Cash and Cash Equivalents

	2016	2015
	\$	\$
CURRENT		
Cash at bank		
ACCYPN Conference Account*6511	8,547	1
Cheque Account*5695	13,134	8,824
Savings Account*5724	24,777	24,112
Scholarship Account*9127	16,739	22,154
Scientific Event Account*5716	172	172
WA Scholarship Account*6539	9,205	5,412
Term Deposit*2063	121,429	121,940
Total cash on hand as stated in the statement of financial position	<u>194,004</u>	<u>182,315</u>
Total cash and cash equivalents as stated in the cash flow statement	<u>194,004</u>	<u>182,315</u>

Note 5 Property, Plant and Equipment

	2016	2015
	\$	\$
PLANT AND EQUIPMENT		
Plant and equipment:		
At cost	2,000	2,000
Less: accumulated depreciation	(1,122)	(902)
	<u>878</u>	<u>1,098</u>
Total property, plant and equipment	<u>878</u>	<u>1,098</u>

Note 6 Intangibles

	2016	2015
	\$	\$
Computer Software	6,926	6,926
Net carrying amount	<u>6,926</u>	<u>6,926</u>
	Computer Software	
	\$	
2015		
Balance at the beginning of the year	<u>6,926</u>	
	<u>6,926</u>	
2016		
Balance at the beginning of the year	<u>6,926</u>	
	<u>6,926</u>	

AUSTRALIAN COLLEGE OF CHILDREN AND YOUNG PEOPLE'S NURSES
ABN: 52 133 088 601
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2016

Note 7 Accounts Payable and Other Payables

	Note	2016 \$	2015 \$
CURRENT			
GST payable		3,898	2,092
Accrued expenses		2,530	2,528
	7(a)	<u>6,428</u>	<u>4,620</u>
		2016 \$	2015 \$
(a) Financial liabilities at amortised cost classified as accounts payable and other payables			
Accounts payable and other payables:			
— Total current		6,428	4,620
		<u>6,428</u>	<u>4,620</u>
Financial liabilities as accounts payable and other payable:		<u>6,428</u>	<u>4,620</u>

Note 8 Borrowings

	Note	2016 \$	2015 \$
NON-CURRENT			
Loan liabilities - ACPCHN WA Trust Fund		123,219	123,219
Loan liabilities -Dorothy Clarke Fund		8,281	8,281
TOTAL BORROWINGS		<u>131,500</u>	<u>131,500</u>

Note 11 Contingent Liabilities and Contingent Assets

There are no material contingent liabilities or contingent assets to report as at balance sheet date.

Note 12 Events After the Reporting Period

There was no significant events after balance sheet date effected the financial report

Note 13 Cash Flow Information

	2016 \$	2015 \$
Reconciliation of Cash Flows from Operating Activities with Net Current Year Surplus		
Net current year surplus	9,661	(12,649)
Depreciation and amortisation expense	220	276
Changes in assets and liabilities:		
(increase)/decrease in accounts receivable and other debtors	-	633
increase/(decrease) in accounts payable and other payables	1,808	1,113
	<u>11,689</u>	<u>(10,628)</u>

Note 14 Entity Details

The registered office of the entity is:

Australian College of Children and Young People's Nurses
DLA Phillips Fox, 'Waterfront PL' Level 20, 1 Eagle Street

The principal place of business is:

Australian College of Children and Young People's Nurses
5 Drysdale Street
WYNNUM WEST QLD 4178

Note 15 Members' Guarantee

The company is incorporated under the Corporations Act 2001 and is a company limited by guarantee. If the company is wound up, the constitution states that each member is required to contribute a maximum of \$10 each towards meeting any outstanding obligations of the company. At 30 June 2016, the total amount that members of the company are liable to contribute if the company is wound up is \$5,350 (2015:\$5,690)

AUSTRALIAN COLLEGE OF CHILDREN AND YOUNG PEOPLE'S NURSES
ABN: 52 133 086 601
DIRECTORS' DECLARATION

In accordance with a resolution of the directors of Australian College of Children and Young People's Nurses, the directors declare that:

1. The financial statements and notes, as set out on pages 4 to 12, are in accordance with the Corporations Act 2001 and:
 - (a) comply with Australian Accounting Standards; and
 - (b) give a true and fair view of the financial position of the company as at 30 June 2016 and of its performance for the year ended on that date.
2. In the directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

Director



Ms Catherine Anne Marron

Dated this

19th

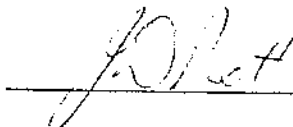
day of

September

2016

October

Secretary



Dr Jan Desma Pratt

Dated this

19th

day of

September

2016

AUSTRALIAN COLLEGE OF CHILDREN AND YOUNG PEOPLE'S NURSES
ABN: 52 133 086 601
INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
AUSTRALIAN COLLEGE OF CHILDREN AND YOUNG PEOPLE'S NURSES

Report on the Financial Report

We have audited the accompanying financial report of Australian College of Children and Young People's Nurses, which comprises the statement of financial position as at 30 June 2016, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the directors' declaration.

Directors' Responsibility for the Financial Report

The directors of the company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Corporations Act 2001 and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the registered entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Corporations Act 2001. We confirm that the independence declaration required by the Corporations Act 2001, which has been given to the directors of Australian College of Children and Young People's Nurses, would be in the same terms if given to the directors as at the time of this auditor's report.

Opinion

In our opinion, the financial report of Australian College of Children and Young People's Nurses is in accordance with Corporations Act 2001, including:

- (i) giving a true and fair view of the company's financial position as at 30 June 2016 and of its financial performance and cash flows for the year ended on that date; and
- (ii) complying with Australian Accounting Standards and the Corporations Act 2001.

Basis of Accounting

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the directors' financial reporting responsibilities under the Corporations Act 2001. As a result, the financial report may not be suitable for another purpose.

Name of Firm: Whitehouse Audit Pty Ltd
Name of Partner: Eamon Lynch
Registered Company Auditor 452639

Auditor's signature:



Address: Sulist 7/195 Hume Street
Toowoomba QLD 4350

Dated this

20th day of October 2016